

**COURSE
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PARTTIME AND ADULT COURSELIST

STARTING 2017

#MAKEITMACC

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**COURSE
HOTLINE:
01625
410 000**



Enhance your career. Improve your CV. Gain new skills. Simply learn for fun.

▶ **WITH MACCLESFIELD COLLEGE**

Enrolment for part-time courses

The College is open for enrolment between 9.30am and 3pm (Mon, Thur, Fri) and between 9.30am and 7pm (Tue and Wed). Alternatively you can reserve a place online at www.macclesfield.ac.uk

More information about enrolment is available at www.macclesfield.ac.uk. Alternatively you can contact our Learner Experience Team on **01625 410 000**

Courses you need to apply for

You will note there are certain courses you need to APPLY for (see course list from page 3). To apply visit www.macclesfield.ac.uk, call **01625 410 000**, or email info@macclesfield.ac.uk.

Step up to learning

Are you looking to get back into work, enhance your CV or have a change of career? If the answer is 'yes', we have a range of courses to help you take the first step into a range of industries including:

- Construction
- Health and Social Care
- Hospitality
- Retail

Speak to one of our experts who will be able to provide you with more information and support to help you get on track.

Contacts us on **01625 410 000**

▶ ADULT AND PART TIME COURSES STARTING FROM JANUARY 2017 ONWARDS

Course Code	Course Title	Apply/Enrol	Start Date	End Date	Day of Week	Start Time	End Time	Fees (£)	Funding
Accounting									
16ACCD1010/1	AAT Level 1 Award in Accounting (Access)	Enrol	05/04/17	28/06/17	Wed	09:00	16:00	265	1 G
16ACCD1060/1	AAT Level 2 Foundation Certificate in Accounting (Fast Track)	Enrol	11/01/17	28/06/17	Wed	09:00	16:00	800	2 G
16ACCD1021/1	Accounting, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16ACCD2030/1	Accounting, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16ACCD2043/1	Accounting, Level 4 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
Automotive									
16ENG7010/1	Light Vehicle Maintenance & Repair, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16ENGE7010/1	Introduction and Maintenance Motor Vehicle, Level 1	Enrol	Various	Various	Various	18:00	21:00	1,645	1 G
Business & Customer Service									
16BUSE1140/1	Business Diploma	Apply	14/02/17	13/06/17	Tue	18:00	21:00	1,265	3 G L
16BUSF2002/1	Business, HND	Apply	30/01/17	26/01/19	1/2 days per week	Various	Various	5,700 (per year)	H
16BUSD1061/1	Business and Administration, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD1071/1	Business and Administration, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD1080/1	Business and Administration, Level 4 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16CATD1250/1	Customer Service, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16CATD2260/1	Customer Service, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16ENG7000/1	Business Administration, CG NVQ Level 3 Diploma	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD1000/1	Management, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD2050/1	Marketing, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
14BUSD2046/1	Marketing, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD1046/1	Digital Marketing, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD2047/1	Sales, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD2048/1	Sales, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16BUSD1001/1	Team Leading, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
Care									
16HCRD1701/1	Care Leadership and Management, Level 5 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A
16HCRD1053/1	Children's and Young People, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A

For more information about funding see page 10. Please note that all information is correct at time of print and subject to change. Please visit www.macclesfield.ac.uk for the latest information.

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16HCRD2053/1	Children's and Young People's Workforce, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16HCRE1111/1	Dementia Awareness, Level 2	Enrol	Various	Various	Various	Various	Various	336	1	G	
16HCRD2704/1	Health and Social Care, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
15HCRD2705/1	Health and Social Care, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
15HCRD1702/2	Playwork, CACHE Level 2 Diploma	Apply	Various	Various	Various	Various	Various	Enquire	A		
15HCRD1703/1	Playwork, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16TDVD2020/1	Supporting Children in Primary Education Foundation Degree	Apply	24/01/17	22/01/19	Tue	18:00	21:00	3,250 (per year)	H		
16HCRD2008/1	Supporting Teaching and Learning in Schools, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
Construction											
16ENGD6010/1	Construction (Trowel Occupations), Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGE5020/1	Introduction to Basic Construction Skills (multi-trades), Level 1	Enrol	31/01/17	11/07/17	Tue	Enquire	Enquire	2,583	1	G	
16ENGD6009/1	Site Carpentry, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
Counselling											
16HCRD1030/1D	Counselling Concepts (Beechwood), ABC Level 2 Award	Apply	24/04/17	10/07/17	Mon	09:30	12:30	236	N		
16HCRD1041/1B	Counselling Concepts for Teachers, ABC Level 2	Apply	11/01/17	22/03/17	Wed	13:30	16:30	237	N		
16HCRE1020/1C	Counselling Concepts, ABC Level 2 Award	Apply	26/04/17	05/07/17	Wed	18:00	21:00	235	N		
16HCRE1060/1D	Counselling Skills, ABC Level 3 Certificate	Apply	10/01/17	02/01/18	Tue	17:30	21:00	787	3	G	L
Creative Arts & Graphics											
-	Bigg Mac Recordings (8 hour recording session for bands)	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	250	N		
16ARTE1291/1	Commercial Photography	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	390	N		
16ARTEM055/1C	Drawing & Painting Workshop	Enrol	10/05/17	14/06/17	Wed	19:00	21:00	120	N		
-	Landscape Painting	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	Enquire	N		
16ARTE1002/1B	Machine & Hand Embroidery	Enrol	18/01/17	29/03/17	Wed	18:30	20:30	250	N		
16ARTD1006/1	Performance and Singing Workshop	Enrol	13/07/17	13/07/17	Thu	09:30	14:00	40	N		
16ARTD1004/1B	Photography - Improve Your Composition	Enrol	23/03/17	23/03/17	Thu	09:30	14:00	40	N		
16ARTE1058/1B	Photoshop as a Creative Tool	Enrol	17/01/17	28/03/17	Tue	19:00	21:00	120	N		
16ARTDM006/1C	Pottery - Continuing Practice	Enrol	09/05/17	13/06/17	Tue	10:00	12:15	55	N		
16ARTDM001/1B	Pottery As A Means For Promoting Health	Enrol	09/01/17	20/03/17	Mon	10:00	12:15	110	N		
16ARTDM002/1B	Pottery As A Means For Promoting Health	Enrol	10/01/17	21/03/17	Tue	13:00	15:15	110	N		
16ARTDM001/1C	Pottery As A Means For Promoting Health	Enrol	08/05/17	12/06/17	Mon	10:00	12:15	55	N		
16ARTDM002/1C	Pottery As A Means For Promoting Health	Enrol	09/05/17	13/06/17	Tue	13:00	15:15	55	N		
16ARTDM003/1B	Pottery Workshop - Mixed	Enrol	09/01/17	20/03/17	Mon	13:00	15:15	110	N		
16ARTEM007/1B	Pottery Workshop - Mixed	Enrol	10/01/17	21/03/17	Tue	18:45	21:00	55	N		

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16ARTEM006/1B	Pottery Workshop - Mixed	Enrol	11/01/17	22/03/17	Wed	18:45	21:00	110	N		
16ARTDM003/1C	Pottery Workshop - Mixed	Enrol	08/05/17	12/06/17	Mon	13:00	15:15	55	N		
16ARTEM007/1C	Pottery Workshop - Mixed	Enrol	09/05/17	13/06/17	Tue	18:45	21:00	55	N		
16ARTEM006/1C	Pottery Workshop - Mixed	Enrol	10/05/17	14/06/17	Wed	18:45	21:00	55	N		
16ARTD1008/1	Premiere Pro Editing for Beginners	Enrol	12/07/17	12/07/17	Wed	09:30	14:00	40	N		
16ARTD1003/1	Fashion and Textiles, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
Engineering											
16ENGE1060/1	2365 City and Guilds Electro Technical, Level 2	Enquire	Enquire	Enquire	Enquire	Enquire	Enquire	3,345	2	G	
16ENGD2001/1	General Engineering, HNC	Apply	30/01/17	25/01/18	1/2 days per week	Various	Various	5,700 (per year)	H		
16ENGF2007/1	Electrical and Electronic Engineering, HNC	Apply	30/01/17	25/01/18	1/2 days per week	Various	Various	5,700 (per year)	H		
16ENGF2006/1	Electrical and Electronic Engineering, HND	Apply	30/01/17	26/01/19	1/2 days per week	Various	Various	5,700 (per year)	H		
16ENGF2011/1	Aeronautical Engineering, HND	Apply	30/01/17	26/01/19	1/2 days per week	Various	Various	5,700 (per year)	H		
16ENGD6004/1	Engineering (Aerospace), Level 3 Apprenticeship in	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD6003/1	Engineering (Electrical and Electronic), Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD6002/1	Engineering (Engineering Maintenance), Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD6001/1	Engineering (Mechanical Manufacturing), Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD6005/1	Engineering (Technical Support), Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD3006/1	Engineering Manufacture (Craft and Technician), Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGD6015/1	Mechanical Manufacturing Engineering, Level 3	Apply	Various	Various	Various	Various	Various	Enquire	A		
16ENGE1000/1	PAT Testing City & Guild 2377	Enrol	Various	Various	Various	Various	Various	220	N		
-	Wiring Regulations 18th Edition	Enrol	Various	Various	Various	Various	Various	240	N		
Hairdressing, Beauty and Complimentary Therapies											
16BTHE1003/1	Gel Varnish	Enrol	13/06/17	13/06/17	Tue	17:00	21:00	35	N		
16BTHE1005/1	Nail Art	Enrol	20/06/17	27/06/17	Tue	18:00	21:00	70	N		
-	Nail Treatments	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	100	N		
16BTHD2021/1	Hairdressing, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16BTHD2042/1	Hairdressing, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16BTHD1050/1	Beauty Therapy, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16BTHD1040/1	Beauty Therapy, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		

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Health and Safety – First Aid and Food Safety									
16PSCD1002/1E	Emergency First Aid	Enrol	17/01/17	17/01/17	Tue	09:00	16:30	75	N
16PSCD1002/1G	Emergency First Aid	Enrol	27/03/17	27/03/17	Mon	09:00	16:30	75	N
16PSCD1002/1H	Emergency First Aid	Enrol	24/04/17	24/04/17	Mon	09:00	16:30	75	N
16PSCD1002/1I	Emergency First Aid	Enrol	23/05/17	23/05/17	Tue	09:00	16:30	75	N
16PSCD1002/1J	Emergency First Aid	Enrol	26/06/17	26/06/17	Mon	09:00	16:30	75	N
16PSCD1010/1A	Fire Safety Awareness	Enrol	16/01/17	16/01/17	Mon	09:30	12:30	60	N
16PSCD1010/1B	Fire Safety Awareness	Enrol	18/05/17	18/05/17	Thu	09:30	12:30	60	N
16PSCD1011/1D	First Aid (2 Day Requalification), HSE Refresher	Enrol	18/01/17	19/01/17	Wed/Thu	09:00	16:30	140	N
16PSCD1011/1E	First Aid (2 Day Requalification), HSE Refresher	Enrol	27/02/17	28/02/17	Mon/Tue	09:00	16:30	140	N
16PSCD1011/1G	First Aid (2 Day Requalification), HSE Refresher	Enrol	03/05/17	04/05/17	Wed/Thu	09:00	16:30	140	N
16PSCD1011/1H	First Aid (2 Day Requalification), HSE Refresher	Enrol	14/06/17	15/06/17	Wed/Thu	09:00	16:30	140	N
16PSCD1000/1E	First Aid at Work (3 Days), HSE Certificate	Enrol	24/01/17	26/01/17	Tue/Wed/Thu	09:00	16:30	220	N
16PSCD1000/1G	First Aid at Work (3 Days), HSE Certificate	Enrol	28/03/17	30/03/17	Tue/Wed/Thu	09:00	16:30	220	N
16PSCD1000/1H	First Aid at Work (3 Days), HSE Certificate	Enrol	25/04/17	27/04/17	Tue/Wed/Thu	09:00	16:30	220	N
16PSCD1000/1I	First Aid at Work (3 Days), HSE Certificate	Enrol	30/05/17	01/06/17	Tue/Wed/Thu	09:00	16:30	220	N
16PSCD1000/1J	First Aid at Work (3 Days), HSE Certificate	Enrol	20/06/17	22/06/17	Tue/Wed/Thu	09:00	16:30	220	N
16PSCD1018/1B	Food Safety in Catering (Refresher Training), CIEH Level 2 Award	Enrol	09/05/17	09/05/17	Tue	09:00	12:30	50	N
16PSCD1016/1D	Food Safety in Catering, CIEH Level 2 Award	Enrol	19/01/17	19/01/17	Thu	09:00	17:00	80	N
16PSCD1016/1E	Food Safety in Catering, CIEH Level 2 Award	Enrol	06/03/17	06/03/17	Mon	09:00	17:00	80	N
16PSCD1016/1G	Food Safety in Catering, CIEH Level 2 Award	Enrol	11/05/17	11/05/17	Thu	09:00	17:00	80	N
16PSCD1016/1H	Food Safety in Catering, CIEH Level 2 Award	Enrol	19/06/17	19/06/17	Mon	09:00	17:00	80	N
16PSCD1019/1B	Health and Safety in the Workplace, CIEH Level 2 Award	Enrol	09/02/17	09/02/17	Thu	09:00	17:00	80	N
16PSCD1015/1B	Managing Safely Certificate, IOSH	Enrol	16/03/17	24/03/17	Thu/Fri	09:00	16:00	430	N
16PSCD1009/1A	Manual Handling	Enrol	16/01/17	16/01/17	Mon	13:30	16:30	50	N
16PSCD1009/1B	Manual Handling	Enrol	18/05/17	18/05/17	Thu	13:30	16:30	50	N
16PSCD1012/1C	Paediatric First Aid (Morning)	Enrol	09/01/17	11/01/17	Mon/Tue/Wed	09:15	13:15	90	N
16PSCD1012/1D	Paediatric First Aid (Morning)	Enrol	14/03/17	16/03/17	Tue/Wed/Thu	09:15	13:15	90	N
16PSCD1012/1E	Paediatric First Aid (Morning)	Enrol	09/05/17	11/05/17	Tue/Wed/Thu	09:15	13:15	90	N
16PSCD1004/1C	Paediatric First Aid (Saturday)	Enrol	04/02/17	18/02/17	Sat	09:00	13:00	90	N
16PSCD1004/1D	Paediatric First Aid (Saturday)	Enrol	22/04/17	06/05/17	Sat	09:00	13:00	90	N
16PSCD1020/1B	Safe Use of Chemicals, COSHH	Enrol	23/03/17	23/03/17	Thu	09:30	12:30	50	N

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Hospitality & Professional Cookery											
16CATE1078/1	A Taste of Italy	Enrol	16/01/17	06/02/17	TBA	18:30	21:00	70	N		
16CATE1072/1	Best of British Bakery with a Professional Chef	Enrol	17/01/17	07/02/17	Tue	18:30	21:00	70	N		
–	Breadmaking	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	70	N		
–	Brush up on your baking	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	70	N		
16CATD1485/1	Catering & Professional Chefs, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	70	A		
16CATE1079/1	Dinner Date and Party Ideas	Enrol	06/03/17	27/03/17	–	18:30	21:00	70	N		
–	Gluten Free Cooking	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	70	N		
–	How to make sauces from scratch	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	70	N		
16CATD1470/1	Hospitality and Supervision, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16CATD2603/1	Housekeeping, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
–	Planning the Perfect Event	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	100	N		
16CATD1001/1	Producing and Serving Food, Introduction	Enrol	27/06/17	11/07/17	Tue	09:00	11:30	130	N		
16CATD1481/1	Professional Cookery, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
–	Setting the Ultimate Dinner Table and Etiquette, Level 1	Enrol	Enquire	Enquire	Enquire	Enquire	Enquire	Enquire	N		
16CATE1071/1	Speedy Meals with a Professional Chef	Enrol	07/03/17	28/03/17	Tue	18:30	21:00	70	N		
16CATE1075/1	Summer Ice Creams and Parfaits with a Professional Chef	Enrol	02/05/17	13/06/17	Tue	18:30	21:00	90	N		
16CATE1080/1	TV Dinners	Enrol	08/05/17	19/06/17	TBA	18:30	21:00	90	N		
IT and Computing											
16CITE1004/1	C&G Level 1 Certificate for IT Users	Enrol	08/03/17	28/06/17	Wed	18:00	21:00	250	1	G	
16CITD1009/1	C&G Level 1 Certificate for IT Users	Enrol	10/03/17	30/06/17	Fri	09:30	12:30	250	1	G	
16CITEM023/1C	Computing for Beginners - A Gentle Introduction	Enrol	28/02/17	28/03/17	Tue	18:45	20:45	60	N		
16CITEM023/1D	Computing for Beginners - A Gentle Introduction	Enrol	09/05/17	13/06/17	Tue	18:45	20:45	60	N		
16CITEM024/1C	Computing for Those Who Understand the Basics	Enrol	28/02/17	28/03/17	Tue	18:45	20:45	60	N		
16CITEM024/1D	Computing for Those Who Understand the Basics	Enrol	09/05/17	13/06/17	Tue	18:45	20:45	60	N		
16CITF2002/1	Computer and Systems Development, HND	Apply	30/01/17	25/01/19	2 days per week	Various	Various	5,700 (per year)	H		
16CITD1296/1C	I Know My iPad	Enrol	09/02/17	09/02/17	Thu	13:00	15:00	50	N		
16CITD1296/1D	I Know My iPad	Enrol	30/03/17	30/03/17	Thu	13:00	15:00	50	N		
16CITD1296/1E	I Know My iPad	Enrol	08/06/17	08/06/17	Thu	13:00	15:00	50	N		
16CITD2002/1	IT Applications Specialist, Level 2 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
15CITD2003/1	IT Applications Specialist, Level 3 Apprenticeship	Apply	Various	Various	Various	Various	Various	Enquire	A		
16CITD1292/1D	LinkedIn for Beginners	Enrol	09/03/17	09/03/17	Thu	13:00	15:00	50	N		

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16CITD1292/1E	LinkedIn for Beginners	Enrol	04/05/17	04/05/17	Thu	13:00	15:00	50	N
16CITD1294/1B	Microsoft Excel - An Intermediate Workshop	Enrol	11/01/17	25/01/17	Wed	13:00	15:00	75	N
16CITD1294/1C	Microsoft Excel - An Intermediate Workshop	Enrol	26/04/17	10/05/17	Tue	13:00	15:00	75	N
16CITD1297/1B	Microsoft Outlook - An Intermediate Workshop	Enrol	01/02/17	15/02/17	Wed	13:00	15:00	75	N
16CITD1297/1C	Microsoft Outlook - An Intermediate Workshop	Enrol	17/05/17	07/06/17	Wed	13:00	15:00	75	N
16CITD1295/1B	Microsoft PowerPoint - An Intermediate Workshop	Enrol	01/03/17	15/03/17	Wed	13:00	15:00	75	N
16CITD1295/1C	Microsoft PowerPoint - An Intermediate Workshop	Enrol	14/06/17	28/06/17	Wed	13:00	15:00	75	N
16CITD1293/1C	Microsoft Word - An Intermediate Workshop	Enrol	22/03/17	05/04/17	Wed	13:00	15:00	75	N
16CITD1291/1F	Selling on Amazon Marketplace - A Great Place for Small Businesses	Enrol	16/02/17	16/02/17	Thu	13:00	15:00	50	N
16CITD1291/1G	Selling on Amazon Marketplace - A Great Place for Small Businesses	Enrol	16/03/17	16/03/17	Thu	13:00	15:00	50	N
16CITD1291/1H	Selling on Amazon Marketplace - A Great Place for Small Businesses	Enrol	06/04/17	06/04/17	Thu	13:00	15:00	50	N
16CITD1291/1I	Selling on Amazon Marketplace - A Great Place for Small Businesses	Enrol	11/05/17	11/05/17	Thu	13:00	15:00	50	N
16CITD1291/1J	Selling on Amazon Marketplace - A Great Place for Small Businesses	Enrol	15/06/17	15/06/17	Thu	13:00	15:00	50	N
16ARTD1005/1	Social Networking for Beginners	Enrol	13/07/17	13/07/17	Thu	09:30	14:00	40	N
Languages									
16LAND1011/1C	Holiday Language for French	Enrol	25/04/17	20/06/17	Tue	13:00	15:00	110	N
16LAND1012/1B	Holiday Language for French - Stage 2	Enrol	10/01/17	21/03/17	Tue	10:00	12:00	110	N
16LAND1012/1C	Holiday Language for French - Stage 2	Enrol	25/04/17	20/06/17	Tue	10:00	12:00	110	N
16LAND1023/1C	Holiday Language for German	Enrol	26/04/17	21/06/17	Wed	10:30	12:30	110	N
16LAND1001/1C	Holiday Language for Spanish	Enrol	26/04/17	21/06/17	Wed	13:00	15:00	110	N
Maths and English									
We have Maths and English courses starting regularly on various days and times. To help you find the right English or Maths course, we will assess your skills before you start. Contact us to arrange an assessment.									
Public Services									
16SCSF2001/1	Public Services, HND	Apply	30/01/17	25/01/19	1/2 days per week	-	-	5,700 (per year)	H
Science									
16MSCF2001/1	Applied Biology, HNC	Apply	30/01/17	26/01/18	2 days per week	-	-	5,700 (per year)	H
Sport									
16SCSD1050/1	ACTIVEIQ Level 2 Award in Instructing Circuit Training	Enrol	22/07/17	02/08/17	Mon/Tue/Wed/ Thu/Fri/Sat	09:00	17:00	250	N
16SCSD1060/1A	SPORTLUK Level 2 Award in Community Sports Leadership	Enrol	18/01/17	18/03/17	Wed/Sat	09:00	14:00	277	N

For more information about funding see page 10. Please note that all information is correct at time of print and subject to change. Please visit www.macclesfield.ac.uk for the latest information.

Course Code	Course Title	Apply/Enrol	Start Date	End Date	Day of Week	Start Time	End Time	Fees (£)	Funding	
Transport Operations										
16PSCD1001/1E	BTEC Level 2 Certificate in the introduction to the role of the Professional Taxi and Private Hire Driver	Enrol	15/02/17	23/03/17	Wed/Thu	09:00	17:00	280	2	G
16PSCD1001/1E	BTEC Level 2 Certificate in the introduction to the role of the Professional Taxi and Private Hire Driver	Enrol	05/04/17	18/05/17	Wed/Thu	09:00	17:00	280	2	G
16PSCD1001/1G	BTEC Level 2 Certificate in the introduction to the role of the Professional Taxi and Private Hire Driver	Enrol	17/05/17	29/06/17	Wed/Thu	09:00	17:00	280	2	G
16PSCD1001/1H	BTEC Level 2 Certificate in the introduction to the role of the Professional Taxi and Private Hire Driver	Enrol	28/06/17	27/07/17	Wed/Thu	09:00	17:00	280	2	G
Warehousing										
16ENGD6020/1	Level 2 Apprenticeship in Warehousing	Apply	Various	Various	Various	Various	Various	Enquire	A	

For more information about funding see page 10. Please note that all information is correct at time of print and subject to change. Please visit www.macclesfield.ac.uk for the latest information.



▶ ENROLMENT, FEES AND REMISSION INFORMATION

What do you need to enrol

Tuition and other fees

We accept cash, cheques and most major credit/debit cards. You may also pay via our instalment scheme (terms and conditions apply).

Employer Letter

If your employer is going to pay for your tuition, please bring an official purchase order from your employer or confirmation on letter headed paper detailing the fees they are paying.

Proof of Remission

If you think you may be eligible for free or discounted tuition, please bring current up-to-date documentation. Please note that you may still need to pay any exam and registration fees at the time of enrolment.

Courses you need to apply for

Please note there are some courses you need to APPLY for (see course list from page 3). To apply, visit www.macclesfield.ac.uk, call **01625 410 000**, or email info@macclesfield.ac.uk.

Course fees

Students 16-18 years

Students who are 16, 17 or 18 on the 31 August 2016 pay no tuition or exam fees for Government funded courses, unless you are studying with someone else or course fees are being paid by your training provider.

HNC/HND and Foundation Degrees

There is a range of support available for students who are studying higher education courses, including student loans. For more information, visit <https://www.gov.uk/student-finance>.

Advanced Learning Loan

For some courses you may be able to apply for an Advanced Learning Loan to help with tuition fees and any registration or exam fees. Information can be found at <https://www.gov.uk/advanced-learner-loan>.

Adult Students

Adult students eligible for fee remission are defined as those who are 19 or over at the start of the programme of study on a qualification(s) that is eligible to draw down funding from the Skills Funding Agency. See our Guide to Funding on page 11.

Information about Fees

For students/courses who do not qualify for fee remission, payment of fees is required at enrolment. Instalment payment options are available, please ask our Learner Experience Team for further details. On some courses, you may be required to pay additional costs for items such as materials, uniforms etc. Please ask about these when you enrol.

What evidence do I need to bring?

If you are eligible for fee remission because the course you wish to enrol on is funded, and you are unemployed and in receipt of one of the benefits below:

- Jobseeker's Allowance (JSA)
- Employment and Support Allowance (ESA) in Work Related Activity Group (WRAG)
- Universal Credit (and are mandated to undertake skills training)
- Any other state benefit AND you are undertaking your course to help you find employment

You must provide proof of your benefit on the day you enrol for the course. Failure to bring this documentation with you could result in a delay to your enrolment. **Evidence should be dated within 6-8 weeks of your enrolment date.**

Please note: Tuition fees are advertised at a yearly rate unless otherwise specified. The course information is provided as a reference guide only and is subject to change. Macclesfield College reserve the right to update or withdraw a course at any time. Where there is insufficient interest on a course, we may cancel the course or combine it with another similar course.

Refund policy

If you withdraw from a course and notify the College in writing prior to the course start date, a full refund will be issued within 30 days of notification. If the withdrawal occurs after the start date, no refund will be due. If the College cancels a course, a full refund will be issued within 30 days.

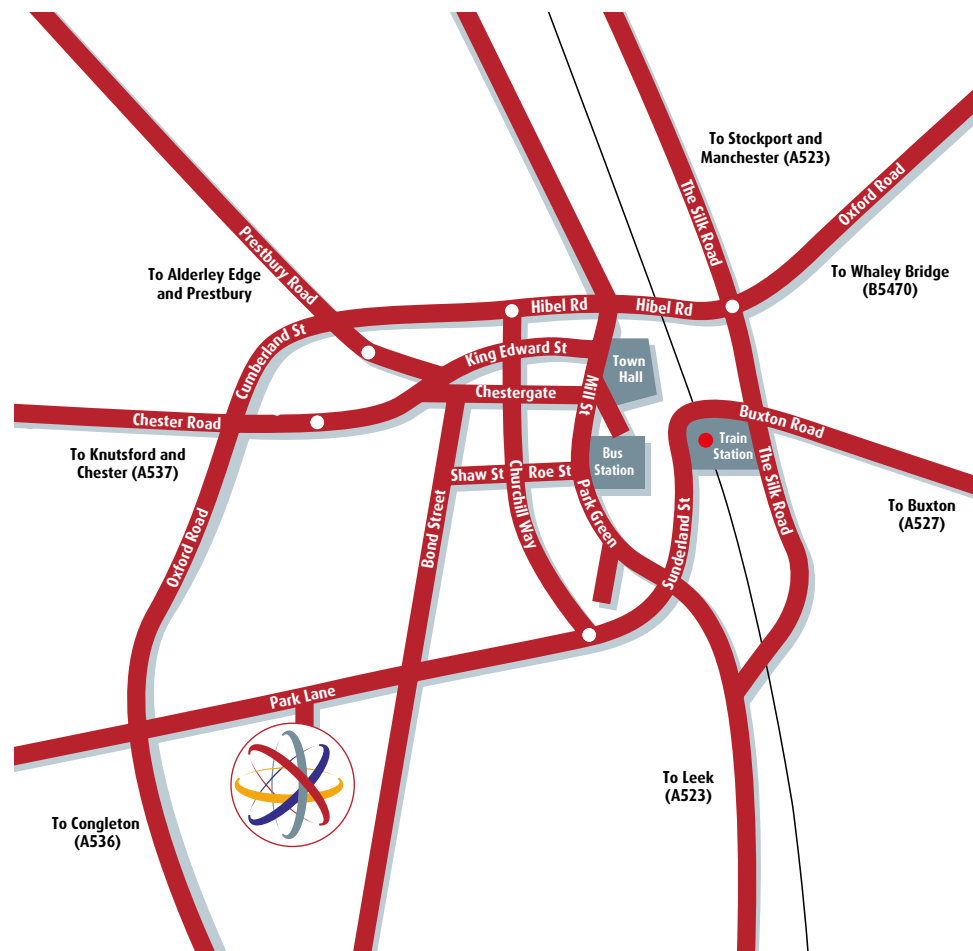
Guide to Funding Codes listed in the course guide

1	Government Funded (Entry Level and Level 1 – not English/maths or ESOL) – If you are aged between 19 and 23*, don't already hold a qualification equivalent to 5 GCSEs at grade C or above, and you need to study at Entry or Level 1 to progress to Level 2, tuition and exam fees will be waived.
2	Level 2 Government Funded (Full Level 2) – If you are aged between 19 and 23* and don't already hold a qualification equivalent to 5 GCSEs at grade C or above, tuition and exam fees will be waived.
3	Level 3 Government Funded (Full Level 3) – If you are aged between 19 and 23* and you don't already hold a Level 3 qualification (i.e. equivalent to 2 A Levels) tuition and exam fees will be waived.
G	Government Funded (Other) – If you are: <ul style="list-style-type: none"> • Aged 19+ and unemployed Or, • Aged 19+ and are employed for only a few hours a week And, <ul style="list-style-type: none"> • In receipt of JSA, ESA (in WRAG) or Universal Credit (and are mandated to undertake skills training) OR you are unemployed, receiving any other state benefit, and you are looking to study a course up to Level 2 to help you gain employment (your course must be relevant to employment prospects and the local labour market needs), your tuition and exam fees will be waived.
N	Fees are payable by all students. Discounted fees are not available. No financial support.
L	Advanced Learning Loan <ul style="list-style-type: none"> • Aged 19-23* and looking to study at Level 3 or above, and you already have a qualification at Level 3 or above, you can apply for a student loan to cover the cost of your course. Or, • Aged 24+* and looking to study a Level 3 or above course Please speak to The Learner Experience Team for further information.
E/M	English or Maths – If you do not hold a grade C (or above) at GCSE for English or maths, tuition and exam fees will be waived.
A	If you are applying for an Apprenticeship, please contact us on 01625 410 000 for more information about funding.
H	HNC/HND or Foundation Degrees – students can apply for a Higher Education loan.

*Age on course start date.

Getting here

Macclesfield College has excellent transport connections and is very easy to get to. Macclesfield rail station is served by national and local rail service operators, and the bus station, situated in Macclesfield town centre, provides a service which stops outside the College.



Working for Macclesfield College

Could you help the next generation of learners achieve their career ambitions? If you have a specialist skill or knowledge why not put it to good use in a stimulating and rewarding role at Macclesfield College. To view our latest job opportunities, visit the 'Vacancies' section of our website: www.macclesfield.ac.uk



Macclesfield College, Park Lane, Macclesfield, Cheshire SK11 8LF

 **01625 410 000**

 **info@macclesfield.ac.uk**

 **www.macclesfield.ac.uk**



Information correct at time of print. The Principal reserves the right to change or amend a course as necessary. If you require this information in an alternative format, please contact us.

